

Board of Trustee Workshop

January 18, 2011

The Board of Trustees for the Village of Cold Spring held a workshop meeting on Tuesday, January 18, 2011 beginning at 7:30 pm at the Village Hall, 85 Main Street, Cold Spring, NY.

Attending: Mayor Seth Gallagher, Trustees Bruce Campbell, J. Ralph Falloon and Charles Hustis, III.

Also attending were members of the Comprehensive Plan Advisory Committee: Marie Early and Michael Armstrong along with members of the public.

The meeting began at 7:30 with a discussion regarding parking on Main Street during a snow storm for businesses. Mr. Sean McGuire, owner of McGuires, stated that some of his customers received parking tickets after 12:00 midnight during a snow storm. He felt that perhaps a rider to the present laws could be made for business owners allowing for 3:00 am cut off. A discussion followed with Mayor Gallagher stating that no exceptions could be made. However, Mayor Gallagher said that they would do what they could.

Review of the recommended Comprehensive Plan followed.

EDITING CHANGES THROUGHOUT THE DOCUMENT:

Substitute the word Recommendation for the word Action at the beginning of each section.

Put the word or phrase appearing before (see Glossary) in *Italics* and remove the (see glossary) throughout document.

Add the explanation of the (see Glossary) change to the Table of Contents: "The word or phrase in *Italics* is defined in the Glossary".

EDITING PER SECTION IS AS FOLLOWS: The changes appear in italics and are underlined.

1.1.7 Where possible, consider matching historic materials or their appearance

1.1.8 Consider enacting regulations to prohibit outright teardowns

1.1.9 While emphasizing the historic Village character, avoid rigidity in regulations and encourage innovation, especially with regard to materials, within the traditional context.

1.1.12 Consider making Zoning districts follow property boundary lines

1.2.2 As written by M. Armstrong: REMOVE the original paragraph ... Develop a map and written descriptions of Village neighborhoods and replace it with the following:

1.2.2 **Recommendation:** As a basis for maintaining the neighborhood characteristics present outside the Historic Districts and which residents value, and as an aid in developing standards, develop a map and written descriptions of the Village that generally depicts areas of shared common characteristics, streetscape and structure, albeit with some variations.

1.3.2 Establish a Comprehensive Plan work group(s) to assist at the direction of the Village Board to implement the Plan. **REMOVE** the last sentence – Consider including members of the Special Board.....

1.3.3 Charge the Comprehensive Plan Work Group(s) in consultation with the Planning Board

1.4.2 Consider deleting the term “livable” in reference to “floor area” in the Zoning Law

1.5.2 Consider allowing the Village or an IRS-qualified land protection organization

1.5.3 Consider amending the Village land use law, including the Historic District Review Board regulations

ADD

1.6.3 Review and update, if necessary, the Historic District Design Standard Guide.

Change the remaining numbers:

1.6.3 becomes 1.6.4 Consider use of additional illustrations

1.6.4 becomes 1.6.5 Provide training and education opportunities

1.6.5 becomes 1.6.6 Analyze the approval process to streamline it.

REMOVE:

1.7.2 Establish a sidewalk maintenance program

1.7.3 Replace broken, cracked or misaligned walks

Edit:

1.7.4 becomes 1.7.2 Install wheelchair ramps at all intersections and install wheelchair “curb cut” ramps at all corners along Main Street, Chestnut Street, Morris Avenue and Fair Street.

1.7.5 becomes 1.7.3 Consider installing textured high-visibility crosswalks at intersections of Main and side streets.

1.7.6 becomes 1.7.4 **REMOVE** – Work with the New York State Department of Transportation (DOT) to implement the Putnam County recommendation to

EDIT: Consider installing textured crosswalks on Route 9D as recommended in Putnam County Traffic Study (see Bibliography) and ensure that in-street pedestrian crossing cones or “penguins” are present at crosswalks for safety.

1.7.7 becomes 1.7.5 Install landscaped traffic calming devices, such as bump outs, to improve pedestrian safety at intersections.....

1.7.8 becomes 1.7.6 Work with the DOT to prohibit

1.7.9 becomes 1.7.7 Investigate installing stairway lifts

1.7.10 becomes 1.7.8 Investigate re-designing the area in front of the small mall from Drug World

1.7.11 becomes 1.7.9 **ADD** the word “Utility”. Establish guidelines for landscaping along streets, for utility strips between street and sidewalk

1.7.12 becomes 1.7.10 Install appropriately designed signs

1.7.13 becomes 1.7.11 Work with Metro-North to install a wheelchair ramp

1.7.14 becomes 1.7.12 Continue efforts to reduce traffic within neighborhoods

1.7.15 becomes 1.7.13 Work with the DOT to install a sidewalk and establish

1.7.16 becomes 1.7.14 Work with the NYS DOT to install a curb along the entire length

1.8.1 **REMOVE** - Amend Village land use regulations to bring together all signage regulations and –
REPLACE WITH - Make all signage regulations consistent with each other and appropriate to the
Village. Consider prohibiting back-lit signs. Amend Village code if needed.

1.8.2 **Recommendation:** Improve signage, perhaps adopting

- **REMOVE** – Asking the proposed CPAC to study and make recommendations on signage
- **REMOVE** -Creating a unified system of – **REPLACE** with Identify location for way-finding signage that directs visitors from Village gateways to Main Street and points of interest.
- **REMOVE** – Consider preparation of guidebook for public signage that includes
- **Edit** – Reviewing and updating the Historical District Review Board (HDRB) guidelines for non-public signs;
- **REMOVE** – Considering rules that all discretionary signs be designed to tie in
- **Edit** – Considering guidelines that all public information signs have a consistent color

1.10.3 Develop landscape guidelines that encourage use of native species and native hybrids, support safety of bump-outs and intersection sightlines, and require unpaved and permeable landscaped utility strips, where feasible between sidewalk and street in all new streets and when existing sidewalks are repaired.

REMOVE 1.10.5 Convene a meeting, annually or at other regular intervals

1.10.6 becomes 1.10.5 Consider conducting a qualitative traffic analysis in the Village

1.11 Objective: Support volunteerism in the Village. REMOVE “neighborliness and”

REMOVE:

1.11.1 Support emergency services by encouraging

1.11.2 Use the CPAC to assist with Village projects

1.11.3 Involve churches, synagogues, service organizations

1.11.4 Encourage neighborhood cooperation, such as helping

1.11.5 Develop and implement a strategy to recruit volunteers

1.11.6 becomes 1.11.1 Establish a volunteer clearinghouse for residents to register to be considered to assist with projects, listing their skills or other resources they could offer.

1.12 Objective: Improve citizen engagement with local government. REMOVE the words “Increase” and “participation”

REMOVE 1.12.1 – Establish term limits for service on appointed boards.

1.12.2 becomes 1.12.1 Establish and publish procedural guidelines of all boards, commissions and committees to make public meetings more effective.

REMOVE:

1.12.3 Include sign-in and comment sheets at every public meeting.

1.12.4 Make a video record of every Village Board meeting

1.12.5 Make audio podcasts of every Village Board meeting

1.12.6 becomes 1.12.2 Encourage residents to provide email addresses

REMOVE 1.12.7 Organize and fund a Resident’s Newsletter Committee

1.13.2 Consider installing bicycle racks at (remove the word all”) Village-owned or managed parks and encourage installation of bike racks at the Haldane ballpark lot, Foodtown, Lahey Pavilion and other public parking areas.

REMOVE 1.13.3 Amend the Zoning Law to allow the Planning Board

1.13.4 becomes 1.13.3 **REMOVE** “Prepare and provide, at the Visitor’s Center,” Replace with “Support the creation of a map of recommended bike routes and of bike racks in the Village and Town.”

2.2.2 **Recommendation:** Recommend that the Village Board work with the DEC to remediate the Manufactured Gas Plant (MGP) contamination. **REMOVE** “from below the structure as well as other parts of the site”.

2.2.3 **REMOVE** “Scenario A” Begin with “In the event that the DEC and the Village agree.....

2.2.4 **REMOVE** “Scenario B” Begin with “If the structure remains in place, consider improving or redesigning and rebuild the structure,.....

2.2.5 Consider making the structure available for both the Boat Club members and Village residents.... **REMOVE** “whichever scenario takes place”, continue with “with opportunities for private use and use by outside organizations on a fee basis. **REMOVE** “Give consideration to reserving some space uniquely for Boat Club use and some uniquely for the Village such as storage, supplies, and refrigeration”.

2.2.6 Share the cost of improvements to the facility and docks when both the Village residents and the Boat Club benefit.

REMOVE 2.2.8 Encourage the Boat Club to have Open House

2.2.9 becomes 2.2.8 Work together to make the entrance signage

2.2.10 becomes 2.2.9 Require the Boat Club to pay, or continue to pay

2.3.1 **REMOVE** the word Provide”. Begin with Support the development of signage and a map for multiple paths through the Village

REMOVE all seven “bulleted” lines of text after the paragraph 2.3.1

2.3.2 Consider designing and constructing segments of the proposed RiverWalk Loop that are missing or incomplete with the help of a landscape/engineering firm or West Point Cadets in phases as funds are available. **REMOVE** “as follows”

REMOVE all four “bulleted” lines of text after the paragraph 2.3.2

2.3.3 Conduct a feasibility study to create a segment of the RiverWalk Loop from Dockside with a causeway just west of and parallel to the railroad tracks to cross the tracks at Little Stony Point, or crossing at an alternate location, such as the “wood dock” area, and connecting other paths

2.4.1 **REMOVE** “Engage a consultant to prepare a plan for basic park amenities which includes” Replace with – In preparing a site and use plan for Dockside Park, consider a path along the river, benches, restrooms, a trail up Dockside hill with a lookout, a small pavilion shelter, picnic tables and a small parking area and keeping the area “natural” to the fullest extent possible.

REMOVE 2.4.2 Set opening hours for Dockside from dawn to dusk.

2.4.3 becomes 2.4.2 Explore feasibility of acquiring or otherwise protecting

2.4.4 becomes 2.4.3 **REMOVE** “Execute an agreement” Replace with Consider working with an organization such as the Hudson Highlands Land Trust

2.4.5 becomes 2.4.4 Permit Building Bridges Building Boats

2.4.6 becomes 2.4.5 Provide or otherwise facilitate a seasonal food

2.4.7 becomes 2.4.6 Provide a gravel launch ramp

REMOVE 2.4.8 Organize, recruit and train volunteers

2.4.9 becomes 2.4.7 Seek funding for protection

2.4.10 becomes 2.4.8 Establish a system of permits for the use of lawn space

2.4.11 becomes 2.4.9 Assess the feasibility of moorings for sail

REMOVE 2.4.12 Consider asking Philipstown and Putnam County to share

2.4.13 becomes 2.4.10 Consider all of the above issues regarding Dockside

REMOVE 2.5.3 Provide a volunteer shuttle to facilitate access

REMOVE 2.6 OBJECTIVE: If permits and fees are required

REMOVE 2.6.1 Establish a system of seasonal permits

Meeting was adjourned.

Respectfully Submitted

Sandra L. Falloon